



THE VILLAGE OF NORTH PALM BEACH
 COMMUNITY DEVELOPMENT DEPARTMENT
 420 U.S. HIGHWAY 1 • SUITE 21 • NORTH PALM BEACH, FL 33408
 561.841.3365 • PERMITS@VILLAGE-NPB.ORG • WWW.VILLAGE-NPB.ORG

PERMIT SEARCH REQUEST

- Searches are considered “public record requests”.
- A \$50.00 non-refundable fee will be collected for each open/expired building permit search request
- **Requests without payment will not be processed.**
- Only one (1) address search request per form
- Multiple search request fees may be paid by one check
- Requests will be processed in the order in which they are received.
- We make every effort to return all searches promptly (allow **5 business days** for processing).
- Make checks payable to: The Village of North Palm Beach

Send to: **Community Development**
Attn: Building Department-Permit Search
420 U.S. Highway 1, Suite 21
North Palm Beach, FL 33408

- Emailed requests are accepted(permitsearch@village-npb.org) and *Must include credit card information*
- Credit card information will not be kept on file and we do not invoice for services.
- If you have any questions, please e-mail permitsearch@village-npb.org

Permit Search Address _____, North Palm Beach

Parcel Control No: _____

Name on Credit Card: _____

Credit Card Number: _____ Exp. Date: _____ CVC: _____ Amount **\$50.00**

Phone Number: (_____) _____ Fax Number: (_____) _____

Email Address: _____

Signature
Printed Name
Date

VILLAGE USE ONLY

_____ No Open Permits _____ Open Permit(s): _____

 Signature of Building Department Staff

 Date Processed