



**VILLAGE OF NORTH PALM BEACH
DEVELOPMENT REVIEW COMMITTEE
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 11, 2023**

Present: Wayne Cameron, Building Official
Jamie Mount, Assistant Public Works Director
George Lopez, NPB Police
Alice Everard, Planner
Kimberly Cawley, Senior Fire Inspector

Absent: Caryn Gardner-Young, Community Service Director

I. CALL TO ORDER

Building Official Wayne Cameron called the meeting to order at 2:05 p.m.

II. DELETIONS, ADDITIONS, OR MODIFICATIONS TO THE AGENDA

There were no modifications to the agenda.

III. NEW BUSINESS

A. ST. CLAIRE MARDI GRAS

The applicant submitted a revised site plan that shows the entrance/exit, tent location and dimensions, parking lots, rides, and sign locations. The applicant will also provide a fire certificate.

DRC MEMBERS DISCUSSED THE FOLLOWING:

1. The Assistant Public Works suggested supporting the garbage disposal process.
2. The Fire Inspector Requested the vendor's fire certificates, reminded the applicant that no cooking operations are allowed under tents occupied by the public, and requested a fire rescue application to be submitted prior to any approval.
3. The Planner requested clarification on the sign's height, which should not exceed 8 ft. per code requirements, and to provide licensing of food and alcohol vendors.

B. DESANO PIZZERIA SECOND PETITION

Zach Ciciera, Cotleur & Hearing presented three proposals on behalf of the applicant, along with a site plan:

- The Outdoor canopy and 46 outdoor seats, enhancing the space by adding seats, previous PUD was approved for tables and chairs. The outdoor plaza as it sits today does not consider inclement weather, and there is no customer circulation in regard to the relationship between the interior and the exterior.
- Five chimney stacks to accommodate three wood-fired ovens, the last two are for the fryer. Needed to provide direct airflow out of the roof.
- Two wall signs are under the maximum required square footage for the signage.

DRC MEMBERS DISCUSSED THE FOLLOWING:

1. The Detective enquired about customer protection from the surrounding area. The applicant's planner replied that the existing structure around the plaza and landscaping provide protection for the sitting area.
2. The Fire Inspector has requested installing the fire sprinkler protection and firewall devices under the canopy.
3. The Fire Inspector also requested information about valet parking arrangements, including a plan and description of where the valet parking will be staged and where the valet will park. The applicant's planner has responded by stating that they have not yet decided on the matter.
4. The Fire Inspector noted in their application that offsite parking will be used, but the applicant has not secured a location yet.
5. The Fire Inspector inquired if there will be dedicated "to go" parking spots. The applicant confirmed that 3-4 spots will be designated for "to-go" parking, with the primary loading area at the entrance.
6. The Fire Inspector inquired the final number of chimney stacks, to which the applicant confirmed there are five chimney stacks.
7. The Fire Inspector requested a revised seating plan and final seating count prior to approval.
8. The Planner requested clarification on the proposed outdoor seating colors, shared parking agreement, and sign details.
9. The Building Official recommended that the applicant's planner review the chimney venting options, and requested the submission of mechanical specifications that reflect the kitchen's equipment usage and airflow.

C. VILLAGE OF NORTH PALM BEACH LINKS 5K GHOST RUN

The applicant presented the site plan.

DRC MEMBERS DISCUSSED THE FOLLOWING:

1. The Fire Inspector inquired about the need for Fire and Rescue support at the event. Ensure rescue services are available and stationed in a designated area.

D. VILLAGE OF NORTH PALM BEACH HALLOWEEN FESTIVAL

The applicant presented the site plan.

DRC MEMBERS DISCUSSED THE FOLLOWING:

1. The Fire Inspector has requested tent permits and fire certificates for the event. It is important to reiterate that cooking is not allowed under the tents. The location of generators should be displayed on the site map and positioned away from the public. LP tanks and fire extinguishers should also be indicated on the site plan. The area behind the food tents should be blocked off. Additionally, if cooking occurs, tents should be placed at least 10 feet apart.
2. The Planner has requested insurance for DJ and lighting services, Jupiter Bounce, and a Petting Zoo.
3. The Building Official recommends keeping extension cords away from walkways.

IV. DISCUSSION ITEMS

None.

V. CONCLUDING REMARKS

None.

VI. ADJOURNMENT

The Building Official adjourned the meeting at 2:45 PM.