

# Village of North Palm Beach

## Recreation Advisory Board Minutes

### September 13, 2022 at 7:00 p.m.

### Anchorage Park

<b>Chairman</b>	<b>Bob Bell</b>	<b>(X)</b>	<b>Vice Chair</b>	<b>Don Grill</b>	<b>(X)</b>
<b>Member</b>	<b>Maria Cassidy</b>	<b>(X)</b>	<b>Member</b>	<b>Paul Beach</b>	<b>(X)</b>
<b>Member</b>	<b>Stephen Heiman</b>	<b>(X)</b>	<b>Member</b>	<b>Rita Budnyk</b>	<b>(X)</b>
<b>Member</b>	<b>Mia St John</b>	<b>( )</b>	<b>Recreation</b>	<b>Stephen Poh</b>	<b>( )</b>
<b>Council Rep.</b>	_____	<b>( )</b>	<b>Leisure Services</b>	<b>Zak Sherman</b>	<b>(X)</b>

**Call to Order:** Bob Bell called meeting to order at 7:00 pm.

**Roll Call:** All members present except Mia St. John. She let Zak know ahead of time that she wouldn't be able to join. Council Member David Norris texted Chairman Bell that he had a work conflict and was unable to attend.

**Approval of Minutes:** August Minutes were unanimously approved on motion by Don Grill; seconded by Rita Budnyk.

**Public Comment:** Chris Ryder, 118 Dory Rd., NPB, commented that (1) the Village should consider raising and extending the berm at Lakeside Park to combat rising sea levels, storm surges, and to general protect against flooding and rising waters. This would help to create a continuous barrier against flooding. (2) Regarding the marina-storage project at Anchorage Park, more financial information is needed from the developer/contractor, along with a cost comparison for a geo-grid surface versus other options. He also noted that after reviewing August Meeting Minutes that the project has been pushed/scaled back so his point is probably moot at this time. (3) He believes, after listening to the audio, that the Environmental Committee did not support the planting of mangroves at Anchorage Park, and would like the Rec. Board minutes amended to reflect that. He was not sure of the date of the Environmental Committee meeting where mangroves were discussed. (4) Regarding the plan to bury utility lines at Anchorage Park, he asked that the Village be sure to look into the grading issues before such a project moves forward. This comment was made later during the Director's Report presentation.

Zak Sherman responded to comment (3), stating that he contacted Karen Marcus and Mary Phillips of the Environmental Committee and the Committee does generally support the planting of mangroves at Anchorage. Zak acknowledged they had concerns over the plantings, but that they generally did not mind mangroves being planted in northern area of park.

**Directors Report:** Zak Sherman presented and discussed the Director's Report, dated September 13, 2022, which are made a part of these minutes. In addition to the details found in the Report, Zak Sherman stated –

**Lakeside Park:**

Split Rail Fence – This will help against persons riding their golf carts and other vehicles through residents' properties/yards adjacent to the park.

Sunscreen Stations – Bob Bell asked “Who maintains?” Zak Sherman answered “the Richard David Kahn Foundation maintains, and the Village lets them know when needed.”

#### Anchorage Park:

New Playground – Curbing for an estimated cost of \$11,500.00 to be added to the playground area. This would still be under budget. Also looking at adding another piece of playground equipment called the “Spin Orbit.” The cost of the Spin Orbit is estimated at \$30,000.00, but there is a possibility that a resident may donate the funds needed to purchase the Spin Orbit. When completed, the new playground will be “a ½ million dollar playground.” 😊

#### Dry Storage –

With the original plans being pushed back timewise, the goal is to repair/maintain and reconfigure the chain link fence, at a significantly reduced cost to the Village, to create one storage area in the north side enclosure, and to allow more trailer parking area where the south storage area currently sits. The existing walking path will not be removed. There will be space for a hedge between the trail and fence. Also, working with FPL and researching on the burying of the utility lines, which is estimated to cost \$30,000 to \$40,000, and take approximately 6 months. Zak talked about how we have money in the budget to fix up the current storage yard.

Charles Isiminger’s company will be performing a sea grass study near the boat ramp.

The Village is moving forward with plans to repair and improve the ramp.

Kudos to Becky Ring who worked very hard on inputting all the information from the existing Dry/Wet storage Waitlists into the new computer software for online registration moving forward. Asking for the insurance Declaration page from boat/RV owners has been going fairly smoothly.

Palm Beach Crew – PBC can now start looking for appropriate fencing for its new storage area near between the Dog Park and tennis courts. This will free up space in the dry storage area.

Paul Beach asked about running water to fishing piers and adding cutting boards. Zak said staff is looking into it and wants to do something in new budget year, along with fixing up the kayak launch area.

#### Osborne Park:

Garden Board – Staff had a discussion with the Garden Club regarding the removal of weeds/debris, and where to place for proper disposal and pick-up by NPB Sanitation.

There are plans for the building of a chickee at the Park.

#### Community Center:

Reported two instances of graffiti inside restrooms at concession stand.

### **NEW BUSINESS:**

**Fall Events:** There are a variety of upcoming Fall Events. Information regarding these events may be found online at the Village’s official site. The Village Staff is coming up with new ideas in an effort to counter the difficulty in having food trucks at Village events. Discussed Cornhole tournament, touch-a-truck, links 5k, and haunted house.

The pirate-themed plans for the October 29 Haunted House at Anchorage Park are already in the works. The haunted journey will end in the “bowl” with a carnival, costume contest, and a variety of other Halloween themed events.

### **OLD BUSINESS:**

**Updated Marina & Boat/RV Storage webpage  
Waitlist software is live!**

Zak Sherman gave a visual/screen presentation of the new software program that will be used moving forward for boat/RV owners to register to be on the dry storage Waitlist. There is a delete option for the staff, but a reason must be given before a person is deleted from the list. The staff will contact wait-listers once a year, and at that time, a wait-lister may remove himself or herself from a list. When a resident/user logs in, he/she will see his/her detailed information. No other resident user will see the detailed information. The Wait Lists will be available online. Stephen Heiman asked "Will contact information (of wait-listers) also be confirmed annually?" Zak Sherman responded, "Yes." Moving forward, a person may only register for one dry spot and one wet slip. Again, kudos to Beck Ring, and staff, for all their hard work in inputting the information for the new software.

**MEMBER COMMENTS:     None**

**ADJOURNMENT:** Chairman Bell made a motion to adjourn; Stephen Heiman seconded. All members were in favor. Meeting adjourned at 7:40pm.



## Village of North Palm Beach

### Leisure Services

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TO: Recreation Advisory Board

FROM: Zakariya M. Sherman, Director of Leisure Services

DATE: September 13, 2022

SUBJECT: Director's Report

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#### **Lakeside Park:**

- Split rail fence
  - Fencing has been completed in all areas except near Dr. Higgins' house, 3 sections in parking lot (that was hit by a vehicle), and new golf cart parking area.
- Golf Cart
  - Estimated delivery is still October.
- Front gate
  - Still waiting on quote for front automatic gate.
- Signage
  - Replacing signage to make it consistent.
- Walkovers
  - Boards on both walkovers have been replaced.
- Sun screen stands
  - Free sun screen stands at lakeside gazebo courtesy Richard David Kann Foundation; we can remove them anytime if needed.

#### **Anchorage Park:**

- New Playground
  - Estimated delivery/installation date is still November.
- Dry Storage
  - Working with Engenuity on plan to underground overhead lines, replace fence, and put in landscaping.
- Split Rail fence
  - Plan to install new fencing from new bollard to volleyball courts on north side
- Signage
  - Stephen cleaned up main sign out front of Anchorage building. It had been discolored from the sprinklers.
  - Adding new signage at volleyball courts; old signs removed.
- Waitlist software

- Becky finished transferring all data from Excel sheets to online program; library manager Julie Morrell double-checked all entries for correctness.
- Marina webpage has been updated; new waitlist form is live.
- A pdf of the waitlist is still being posted as well. The only difference is that we uploaded a single file that includes all the lists. Our waitlist software generates this for us in only a couple clicks, so it's very easy to produce a full list.
- Procedures:
  - When folks sign up for a list, Becky will get an email alerting her.
  - She will then verify residency using info provided. If she needs more info, she will contact the person who signed up.
  - Although the new rules state a person can only sign up for 1 dry and 1 wet, we have no way to automatically prevent people from signing up for all the dry lists. If that happens, Becky will call the person to explain the rules and ask them which dry list they really want to be on. If she cannot get ahold of them in a reasonable amount of time, she will delete the person from all dry lists except the one they signed up for first.
- Other details:
  - The software saves a record of anyone who gets deleted.
  - Every time a person moves up a spot, they will get an email alerting them.
  - If any new wrinkle pops up as we go along, we'll address them as soon as they arise.
  - Also, the wet slip prices listed include tax and are the prices that will be effective October 1.
- Sun screen stands
  - Free sun screen stands at lakeside gazebo courtesy Richard David Kann Foundation; we can remove them anytime if needed.
- Dog park
  - The small dog park opened on Friday, August 26 after sod repairs were complete.
  - The big dog park is now closed for general maintenance. The big dog park will open back up in October but we will have the 3rd dog park located right next to the small dog park that is open for all big dogs over 25lbs.
- Big pavilion
  - Precision to add new sod/tree soon.
- Instructor contracts
  - In process of renewing all instructor contracts for FY23
- Boat decals / storage leases
  - In process of renewing all contracts for FY23
- Palm Beach Crew

- Since Seacoast is pushing off their force main project until 2023, I let Crew know they could get started on their move to the Southeast corner of the park: between the new dog park and tennis courts. Their move will free up 6 more dry storage spaces.
- Seacoast
  - Seacoast will be on site on Tuesday September 13th from approximately 9:30-1 to perform a benthic survey in the C-17 canal.
  - This is to satisfy regulatory agency requirements.
  - There will be 3 people from CMA there to do the field work.
  - They will be coming in personal vehicles, and will have a kayak and scuba equipment.
  - After this survey is performed, we can submit back to the regulatory agencies.
  - We expect it to take about 3 months to get permits.
  - Therefore, the project is expected to be advertised for bid in January 2023, with a tentative construction start in Spring 2023.

### **Marina:**

- New Slip fees
  - North Docks: \$3,465.00 ⇒ **\$3,603.60** (4% increase)
  - South Docks: \$2,562.50 ⇒ **\$2,613.75** (2% increase)
- Signage
  - New “no swimming, jumping, or diving” have been installed on either side of boat ramp.
- Boat Ramp
  - Engenuity to work with UESI to conduct underwater analysis of the boat ramp. They did so before back in 2017.
  - They will also work with Charlie Isiminger to conduct the sea grass survey around the ramp as well.
    - The Engineer will perform the following:
      - Accomplish on-site, in-water investigations of the submerged area within 50 feet of the boat ramp.
      - Prepare a sketch showing the results of the in-water investigations in relation to seagrass.
      - Other services as may be agreed to between the parties to this agreement, such as state and federal permit applications and processing.

### **Community Center:**

- T-Mobile
  - Still waiting on T-Mobile for reimbursement for damage done to fields in December.
- Playground
  - Old playground is out and new playground is partially in.

- Some parts were missing in the initial delivery.
- Parts are now in and playground should be done Tuesday.
- Once finished, we'll add seating and fencing.
- We hope to add another playground piece as well.
- Summer Camp
  - Spent about \$45,738.38 (not including staff costs) and took in \$84,825.00.
- Dodgeball
  - Demetri asked if he could try a dodgeball program on August 29 from 5-8pm.
  - He was gearing it for adults, but 18 teens showed up. It was a good turnout!
- Youth Flag Football Registration
  - Evaluations were September 6 at 5:30pm. Afterward, was the league draft.
  - All practices and games will be on weeknights.
  - We are still looking for one volunteer coach for 6-8 year olds.
  - Since registrations were low in the 12-14 range, we refunded all the 13 years old and combined age 12 with the 9-11.
  - Registrations:
    - 6-8yrs: 28
    - 9-12: 47
    - Total: 75 (more had registered but were refunded)
- Minis Baseball
  - Season runs Sept. 12 thru Oct. 26 with practices on M/W 3:30-4:15pm
  - 21 registered for minis.
- Bleachers
  - Bleachers were serviced. Found two broken seats; getting quotes to fix/replace.

### **Osborne Park:**

- Garden Board
  - In process of becoming legal entity and applying for 501c3 tax exempt status. In meantime, Village will hold any funds collected and save until they are up and running.
  - Installed two compost bins for garden.
  - Precision is supposed to be edging garden and trail and not using any spray in garden vicinity.
  - Recently, the garden club held a community workday and workshop. They cleaned up weeds and listened to Florida Master Gardener and North Palm Beach resident, Susan Porter-Bisbee, discuss *Seed Selection & Seed Starting*.
- Basketball Court
  - Court is finished except the painting of the surface.
  - Surface to be painted/lined September 19. That will finish the FRDAP grant and we will be able to close it.

- Bottle filler stations
  - Public Works finished installing bottle filler station at the racquetball court.
- Split Rail Fence
  - Plan to install new fencing by basketball court
- Baseball/softball field
  - TCS currently using baseball/softball fields afterschool for practices and games.

#### **Veterans Park:**

- Nothing new to report.

#### **Staffing:**

- Mia Griner is leaving us in September for a job in Atlanta, GA.
  - She will be missed!
- Open positions
  - Interview for Recreation Supervisor will be next Thursday. We will also have 4 PT recreation assistant openings and 1 PT park ranger opening. Marelen will be moving to the library on October 3; she enjoys doing children's programming there.

#### **Special Events:**

- **Bus Trips:**
  - Sarasota 3 day/2 night September 18,19 & 20 \$325 pp. Dbl occup.
  - Orchid Show, Homestead, FL. October 7. \$25
  - Miami Dolphins vs. Vikings Game October 16. \$105
  - Arcadia Antique Flea Market October 22. \$25
  - Renaissance Fest & Renningers in Mt. Dora, FL. November 12 & 13. \$165
  - 4-Days,3-nights Savannah, GA. November 27,28,29,30. \$525 Dbl occupancy
  - Tampa Bay Bucs game vs. Saints December 5. \$245
- **Special events**
  - **Anchorage Aweigh Fishing Tournament** 16<sup>th</sup> annual (17<sup>th</sup> year)
    - Total Money in: \$16,790
    - Total Money Out: \$16,555





- **Upcoming Events:**

- Coffee with a cop
  - Saturday, September 10 from 9-12pm at the Library
- Movie: More than Robots
  - Saturday, September 10 from 3-5pm at the Library
  - The Robotics team who participated in Heritage Day parade will be attending
  - Refreshments provided.
- Cornhole Tournament
  - Saturday, September 17 at Community Center from 12-5ish
  - \$20 per single adult (blind draw) / \$20 per team (for Juniors and High school divisions)
  - Friends to sell beer; staff to sell burgers/hotdogs, etc.
- Touch-A-Truck
  - Saturday, October 8
  - Time: 10 a.m. to 1 p.m.
  - Admission is free.
  - Watch firefighting demonstrations and get hands-on a variety of working trucks that make life possible in our modern world. Kids will enjoy sitting in the driver's seat of many different styles of BIG trucks and vehicles.
  - It's a great learning experience for kids and adults!
  - The Fire Safety Fair offers a great opportunity to see the equipment firefighters use and meet the people who train and work hard to keep our Village safe around the clock.
  - The goal of the event is to remind people to look, listen and learn, to be aware of fire danger and make a home plan for safely escaping a fire.
  - Note: No Sitting In/Honking Trucks First Hour.

**Library:**

- Facilities
  - Keyed up Fence put new gate on but still needs to come back to replace rest of fence.
  - Precision took care of library drainage issue.

- Library new shelving:
  - Expecting wooden shelving to arrive as early as mid-October
  - New carpet will be ordered once the new wooden shelves on wheels have been installed to make it easier on staff
  - Steel walls shelves may not arrive until December or later, not a problem as that will be easier to transition
- Resealed a few upstairs windows at the library
- Children's Programming:
  - We have four storytimes each week with an average of 41 parents and children attending.
  - We have opened the newly painted Bob's Garage in the afternoons to afterschool activities such as a video game play block where kids can sign up for a turn on the library's gaming system.
  - School has started back up and are seeing new parents and children come into the library to sign up for library cards. Great to see families coming back into the library!
  - We will be starting class visits next month and signing up all of TCS for a library card.
- Teen Programming:
  - Teen volunteers are helping with daily tasks such as shelf reading and cleaning after school.
  - Monthly virtual book clubs are being held as they tend to reach more teens who may not be able to get a ride to the library for an in-person book club
- Adult Programming:
  - Knit and Crochet meet every Monday with an average of 13 people
  - Great Courses has stopped for now but we will be starting it up again in October
  - Adult crafts have also taken a break until October and we are already preparing our Fall themed crafts!
  - Yoga with Mi Sun has stopped for a couple of months in person but there is a virtual option available. She will start yoga up again in person on October. Hopefully it will be cooler by then!
  - Book Club was held August 4th The Woman in the Library by Sulari Gentill
    - 12 Book club members enjoyed talking about the book over coffee
  - Senior Appreciation Bingo sponsored and presented by Dedicated Senior Medical Center was held for the second time August 10th
    - 14 seniors attended Bingo night!
    - Doors opened at 4:30 and game started at 5:00
    - Dedicated Senior Medical Center gathered gift cards and prizes for the winners and served hors d'oeuvres such as cheese trays, fruit, and sandwiches
    - Everyone had a fun time and are excited for our next Bingo event!
  - Friend of the Library
    - We have a new raffle for the Friends, 4 gift cards each \$25 for Frigates Waterfront Grill and a wonderful nautical-themed candle holder!

- Each ticket is \$1 or 6 for \$5
- We are drawing the raffle on September 9th!