

Village of North Palm Beach  
Audit Committee Minutes – June 22, 2022

Attending Committee Members

Don Kazimir

Marie Silvani

Dave Talley

Tom Andres

Not Present Committee Members

Tom Magill

Suzanne Mehregan

Ed Katz

Village Attendance

Samia Janjua, Finance Director

Chuck Huff, Public Works Director

Darryl Aubrey, Council Member

The North Palm Beach Audit Committee Meeting was called to order at 5:30 pm. A motion to approve the April 6, 2022, minutes was made by Tom Andres and seconded by Don Kazimir, all approved.

Sami Janjua, Finance Director asked that we review financial results later.

The quarterly PFM report was received and reviewed by the committee members. Marie Silvani presented a brief review of the report showing change from the previous quarter.

There was no new business.

The meeting adjourned at 5:45 with a motion made by Dave Talley and seconded by Don Kazimir.

At this time Darryl Aubrey, Council Member asked that Samia review the “draft” Request for Proposal that all members had received. Samia stated she would like to place the ad for proposals by July 1. She asked if any committee members had concerns or comments regarding this draft to please present to her no later than Friday June 24. She will email the committee members a schedule of dates concerning the proposal process. Sami would like the ad to be placed on July 1 there is 20 days for proposals to be received. The Audit Committee should plan on a meeting the first week of August to review the proposals received and chose the top three. Those would be presented to the Council. It was suggested by Darryl Aubrey that all Audit Committee members be invited to participate in the process of reviewing and rating. All approved. Once an auditor is chosen a contract date will be set on October 1, 2022.

Respectfully submitted,

Marie Silvani