

**VILLAGE OF NORTH PALM BEACH
LIBRARY ADVISORY BOARD MEETING MINUTES
September 22, 2020**

NOTE: Due to the Covid-19 pandemic this meeting was held via ZOOM.

CALL TO ORDER

Chairperson Christine DelGuzzi called the meeting to order at 7:00 PM.

ROLL CALL

Present : Zakariya Sherman, Library Director
Christine DelGuzzi, Chairperson
Bonnie Jenkins, Secretary
Carolyn Kost, Member
Brad Avakian, Member
Leslie Metz, Member
Phyllis Wisner (absent)

APPROVAL OF MINUTES

Minutes for the August 25, 2020, meeting were approved after a motion made by Carolyn Kost and seconded by Leslie Metz.

LIBRARIAN'S REPORT

Director Zak Sherman reported the following:

- **Covid-19 impact/Library Facilities:**
 - All staff are healthy.
 - There two open PC's in the Computer Lab, located diagonally from each other and socially distanced.
 - Due to the length of time they were not in use, each computer is being checked for updates and to ensure all histories and downloads have been deleted.
 - There are now a total of eight (8) chairs upstairs; newspapers and magazines are now available to be read.
 - A bench and five (5) chairs have been placed downstairs.
 - Although school started Monday, September 21, there has been no after school traffic as yet. Only 13 years old and above are allowed to be in the Library unattended.
 - Virtual school is still hosting one (1) student in the Obert Room. This location may change.
 - Wireless printing is now available and there have been no difficulties.
 - The Library has created their own YouTube channel and staff has been busy creating library-centric videos to post. See at <https://www.youtube.com/channel/UChoBoGqQ-xsviZ8qqT-JmXw/featured>
 - It is planned for the Library to open on Saturdays in October.
 - The Book Drops will be opened.
 - All fees and fines have been waived through the end of 2020.
- **Adult Services:**
 - Virtual Crafts for Grown Ups continues; third Thursday every Month 11am to noon
 - Sign-up at <https://www.village-npb.org/272/Adult-Services>
 - Craft kits will be provided on an as available basis, maximum of 20 participants
 - Virtual Book Club
 - First Thursdays of the month, beginning Thursday, October 8 at 11 a.m.

- Call the Library or visit the Library's home page for more information.
- The program may be offered via Zoom.
- Discussion of *The Vanishing Half* by Brit Bennett.
- **General:**
 - September was Library Card Sign-up Month
 - Get your free card and support your local library!
 - Constitution Week
 - Celebrated September 17 – 23, 2020
 - Commemorate the adoption and signing of the United States Constitution.
 - Banned Books Week
 - September 27 – October 3, 2020
 - Annual event to celebrate the freedom to read.
 - Please come view the display
- **Statistics:**
 - E-Book and E-Audio Circulation numbers continued to rise during the shut-down.
 - Total circulation is down, although not as severely as first thought; a difference of 1500 checkouts for the month of August. This is attributable to the lack of summer reading, free lunch programs and no school class visitations.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

QUESTIONS AND ANSWERS

There was none.

ADJOURNMENT

A motion to adjourn the meeting was made by Carolyn Kost and seconded by Leslie Metz.

The meeting was adjourned at 7:19 PM.

The next meeting will be Tuesday, October 26, 2020 at 7:00pm; possibly in person in Council Chambers. To be determined by Village Manager.

Respectfully submitted by Bonnie Jenkins