

**MINUTES OF THE WORKSHOP SESSION
VILLAGE COUNCIL OF NORTH PALM BEACH, FLORIDA
MAY 10, 2018**

Present: Mark Mullinix, Vice Mayor
Susan Bickel, President Pro Tem
Darryl C. Aubrey, Sc.D., Councilmember
Deborah Searcy, Councilmember
Andrew D. Lukasik, Village Manager
Len Rubin, Village Attorney
Melissa Teal, Village Clerk

Absent: David B. Norris, Mayor

ROLL CALL

Vice Mayor Mullinix called the meeting to order at 8:38 p.m. All members of Council were present, except Mayor Norris, who was out of town. All members of staff were present.

CODE COMPLIANCE PRIORITIES

Mr. Lukasik gave a presentation regarding code compliance priorities. Mr. Lukasik reviewed the number of code cases from May 1, 2013 to April 30, 2018. Mr. Lukasik discussed challenges in addressing complaints about the appearance of the community, including staffing, time required to facilitate compliance, and software challenges. Mr. Lukasik expressed the immediate need to focus efforts on those code issues that have significant impact on appearance and quality of life. Mr. Lukasik advised that consideration of additional resources would be discussed during the budget process. Mr. Lukasik suggested developing a prioritized list of code provisions and noted that other code provisions would not be pursued proactively by staff, but would be addressed after prioritized complaints and proactive enforcement was underway. Staff suggested these priorities:

- Health/Safety Issues
- Boat and RV
- House Numbers (public safety concern)
- Outside Storage
- Landscape Maintenance
- Discolored Sidewalks
- Inoperative Vehicles
- Parking on Grass
- Northlake Boulevard Overlay Zoning District (NBOZ) landscaping
- Appearance Code
 - Landscape maintenance
 - Trash and Litter
 - Parking Lot sealing
 - Sidewalk (maintenance/cleaning)
- Excessive Signage (code allows 20% window coverage in NBOZ)
- Work with expired or without Building Permits

Council discussion ensued regarding house numbers, landscape maintenance, assistance for homeowners, landscaping on commercial properties, and residential vegetative debris.

Mr. Lukasik discussed public outreach efforts, as well as assistance from the Village's Neighborhood Enhancement Team (NET), volunteers, and other agencies. Mr. Lukasik discussed using the Request for Proposals (RFP) process in order to find contractors who could offer residents and businesses a competitive unit price on various services such as power washing sidewalks.

The Council was in general agreement with the priorities as presented.

ADJOURNMENT

With no further business to come before the Council, the meeting adjourned at 9:17 p.m.

Melissa Teal, MMC
Melissa Teal, MMC, Village Clerk