



THE VILLAGE OF  
**NORTH PALM BEACH**  
Village Manager's Office

*"THE BEST PLACE TO LIVE UNDER THE SUN"*

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**Environmental Committee**

**DRAFT Minutes**

**Village Hall Conference Room**

**Monday, March 2, 2020  
6:00 pm**

1. Call to Order: the meeting was called to order by Chairperson Marcus at 6:00 p.m.
2. Roll Call:
  - a. Present: Ellen Allen, Camille Carroll, Lisa Interlandi, Karen Marcus, Mary Phillips, Shawn Woods, Kendra Zellner
  - b. Also Present: Andy Lukasik, Steve Hallock, Ed Cunningham, Jeremy Hubsch, Jack Sandquist, Jonathan Haigh
3. Approval of Minutes: The minutes of the January 27, 2020 meeting were unanimously approved as presented.
4. Public Comments: none.
5. Discussion Items:
  - a. Review of proposed commercial Landscape Code:
    - i. Planning Commission Member Jonathan Haigh, Landscape Architect at Kimley-Horn who edited the proposed code was in attendance to answer questions/concerns, discuss major changes and help refine.
    - ii. Intent/Goal:
      - 1) Decrease surface parking
      - 2) Increase plaza areas, buffers and screening
    - iii. Compliance:
      - 1) Additional density around parking lots will only be required during re-development.
      - 2) Existing businesses will need to comply with Northlake overlay standard codes (section 45a-3 c. d.) implemented May 31, 2014.
      - 3) Planning Commission has an exception process where owners can propose alternatives to the code.
    - iv. Suggested Additions:
      - 1) Distances mulch should be placed away from trunks/plantings.

- 2) Concerns regarding rubber mulch.
- 3) State and County lists regarding prohibited invasive plantings?
- v. Misc. - Council will require education on how thick mulch should be installed.
- b. Urban Garden :
  - i. Jack Sandquist , Urban Abundance, has a large farm in Jupiter and discussed best practices for environmental conservation and urban gardens/forests.
    - 1) Education:
      - a) Benefits of and how to install/maintain food container gardens and forest systems (agro-forestry) including composting at home or in the community
      - b) Currently no school programming
    - 2) Passive Education:
      - a) Lecture series
      - b) Plantings throughout the Village and at facilities/parks
      - c) Signs
      - d) Weblink
      - e) Tours
      - f) Garden club
    - 3) Volunteering:
      - a) Could aide students in fulfilling community service requirement
      - b) Boy Scouts
      - c) Girl Scouts
      - d) Targeted groups (OPC)
    - 4) Benefits:
      - a) Improve sustainability
      - b) Reduce waste
      - c) Water conservation
      - d) Bring family/community together
    - 5) Accountability:
      - a) Someone needs to be held accountable
      - b) 80% of all community gardens fail due to delegation with no following up
    - 6) Food Forestry System:
      - a) Can take 2-3 years to feel impacts
      - b) Year-round planting/growing recommended
      - c) Varied grow seasons recommended
      - d) Stressed importance of low maintenance crops consisting of herbs, vegetables and fruit trees
      - e) Size, ¼ acre minimum
      - f) Drip irrigation with well is best, cisterns also work well
    - 7) Concerns:
      - a) Theft
      - b) Man hours required to maintain
      - c) Long-term logistics
    - 8) Successful Programs:
      - a) Abacoa
      - b) Boca Raton

- 9) Possible Village Locations:
  - a) Osborne Park
  - b) Community Center
  - c) Andy will tour Village with Jack for best location
- 10) Organization - application process
- 11) Misc.- committee could speak with Faith Lutheran Church who is considering a garden

c. Heritage Day Booth:

i. Education:

- 1) Committee will contact owner of educational bus that could participate onsite.
- 2) Steve will contact SWA for availability/interest. They typically have their own booth, tools and volunteers.

3) Tools:

a) Literature :

- Earth Day Clean-Up sign-in sheet
- Recycling Do's & Don'ts
- Resident shared recycling bin location

b) Brochures - Jeremy will look for fertilizer ban brochures

c) Recycling bags

d) Stickers

e) Bins (SWA)

f) Signage

ii. Logistics:

- 1) Best location for bus due to power requirements/availability - Shawn will find out power requirements
- 2) Best location for SWA
- 3) Parks & Rec will provide tables/chairs
- 4) Committee will provide tent

6. Updates:

a. Anchorage Park Restoration:

i. Status:

- 1) Waiting for engineering and design proposals
- 2) Currently working with the bank
- 3) Discussing design/logistics/phasing with landscape architects

ii. Requirements:

- 1) Full-scope plan
- 2) Plan review with neighboring residents

b. Lakeside Park Berm:

i. Scope:

- 1) Incorporate removing/trimming some larger items
- 2) Move exotics out and replace with native plantings

- 3) No new coconut palms will be planted due to risk of injury during storms
- ii. Misc. - committee will be responsible for removal of the smaller, undesirable plantings because they won't be addresses by the landscaper.
- c. Education
  - i. "Go Green" letters to restaurants and grocery stores to phase-out plastics
    - 1) Education:
      - a) Statistics
      - b) Damage to environment
      - c) List of alternative items to use (do we have one?)
      - d) Weblinks:
        - Loggerhead's Blue Table program
        - Village "Go Green" effort
        - Other efforts
      - e) Committee contact information
      - f) Committee on-site visits
    - 2) Incentives:
      - a) If choose to phase-out they will be promoted in the monthly newsletter
      - b) Listed as participant in Loggerhead's Blue Table program
    - 3) Misc. - a list of restaurants will need to be created
  - ii. Speaker series at Farmer's Table

7. Misc.:

- a. March 14 was recommended for trial run NPB clean-up
- b. April 18 is the Great American Clean-Up
- c. Next Meeting: April 6

8. Adjournment: the meeting was adjourned at 7:17 p.m.