

**MINUTES OF THE REGULAR SESSION
VILLAGE COUNCIL OF NORTH PALM BEACH, FLORIDA
FEBRUARY 23, 2017**

Present: David B. Norris, Mayor
Doug Bush, Vice Mayor
Robert A. Gebbia, Councilmember
Mark Mullinix, Councilmember
Samia Janjua, Interim Village Manager
Leonard Rubin, Village Attorney
Melissa Teal, Village Clerk

Absent: Darryl C. Aubrey, Sc.D., President Pro Tem

ROLL CALL

Vice Mayor Bush called the meeting to order at 7:30 p.m. All members of Council were present except Mayor Norris, who arrived at 8:25 p.m., and President Pro Tem Aubrey. All members of staff were present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilmember Mullinix asked for a moment of silence in remembrance of Dr. Joan Aubrey. Vice Mayor Bush led the public in the Pledge of Allegiance.

AWARDS AND RECOGNITION

On behalf of Mayor Norris, Vice Mayor Bush proclaimed February 26, 2017 – March 4, 2017 as Eating Disorders Awareness Week in the Village of North Palm Beach.

APPROVAL OF MINUTES

The Minutes of the Regular Session held February 9, 2017 and Minutes of the Special Session held February 16, 2017 were approved as written.

STATEMENTS FROM THE PUBLIC

Tim Hulihan, 840 Country Club Drive, noted the new asphalt pathways under construction at Anchorage Park and suggested installing concrete in the public sidewalk portion of the project to match the existing sidewalk. Vice Mayor Bush asked Parks and Recreation Director Mark Hodgkins to look into the matter.

PUBLIC HEARING AND SECOND READING OF ORDINANCE 2017-05 – GENERAL FUND BUDGET AMENDMENT

A motion was made by Councilmember Gebbia and seconded by Councilmember Mullinix to adopt and enact on second reading Ordinance 2017-05 entitled:

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, AMENDING THE ADOPTED GENERAL FUND BUDGET FOR FISCAL YEAR 2016-2017 TO TRANSFER \$400,000.00 FROM THE UNASSIGNED FUND BALANCE TO FUND THE TEMPORARY FACILITIES AT THE NORTH PALM BEACH COUNTRY CLUB AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE BUDGET AMENDMENT ON BEHALF OF THE VILLAGE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

PUBLIC HEARING AND SECOND READING OF ORDINANCE 2017-05 – GENERAL FUND BUDGET AMENDMENT *continued*

Vice Mayor Bush opened the public hearing. There were no comments from the public. Vice Mayor Bush closed the public hearing.

Thereafter, the motion to adopt and enact Ordinance 2017-05 on second reading passed with all present voting aye.

CONSENT AGENDA APPROVED

Councilmember Mullinix moved to approve the consent agenda. Councilmember Gebbia seconded the motion, which passed unanimously. The following items were approved:

Receive for file Minutes of the Planning Commission meeting held 1/10/17

Receive for file Minutes of the Audit Committee meeting held 2/2/17

Receive for file Minutes of the Recreation Advisory Board meeting held 2/14/17

RESOLUTION 2017-16 – SURTAX OVERSIGHT COMMITTEE

A motion was made by Councilmember Mullinix and seconded by Councilmember Gebbia to adopt Resolution 2017-16 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA ESTABLISHING THE VILLAGE OF NORTH PALM BEACH INFRASTRUCTURE SURTAX OVERSIGHT COMMITTEE; PROVIDING FOR THE COMPOSITION AND DUTIES OF THE COMMITTEE; ESTABLISHING PROCEDURES; PROVIDING FOR A SUNSET DATE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua reviewed the approved use of proceeds from the one-cent sales surtax approved by voters in November, 2016. Mrs. Janjua stated each municipality must provide for the creation of a Citizen Oversight Committee to provide for citizen review of surtax proceeds and noted the Village Council had opted to create its own Committee.

Thereafter, the motion to adopt Resolution 2017-16 passed with all present voting aye.

RESOLUTION 2017-17 – EMS GRANT AWARD AND PURCHASE – INTERLOCAL AGREEMENT WITH PALM BEACH COUNTY FOR REIMBURSEMENT OF EMS GRANT EQUIPMENT

A motion was made by Councilmember Mullinix and seconded by Councilmember Gebbia to adopt Resolution 2017-17 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA APPROVING AN INTERLOCAL AGREEMENT WITH PALM BEACH COUNTY FOR THE REIMBURSEMENT OF EMERGENCY MEDICAL SERVICES GRANT EQUIPMENT AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE SAME; APPROVING THE SOLE SOURCE PURCHASE OF ONE LUCAS 3 CHEST COMPRESSION SYSTEM AND THE PURCHASE OF THREE KING VISION LARYNGOSCOPE KITS; APPROVING A BUDGET AMENDMENT TO PROVIDE FOR THE RECEIPT AND EXPENDITURE OF THE GRANT FUNDS; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 2017-17 – EMS GRANT AWARD AND PURCHASE – INTERLOCAL AGREEMENT WITH PALM BEACH COUNTY FOR REIMBURSEMENT OF EMS GRANT EQUIPMENT *continued*

Fire Chief J.D. Armstrong responded to Council questions regarding the budget for capital items, grant funding and the Interlocal Agreement, and the useful life span of the equipment.

Thereafter, the motion to adopt Resolution 2017-17 passed with all present voting aye.

RESOLUTION 2017-18 – LEASE AGREEMENT FOR TEMPORARY BUILDINGS AT NORTH PALM BEACH COUNTRY CLUB

A motion was made by Councilmember Mullinix and seconded by Councilmember Gebbia to adopt Resolution 2017-18 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, APPROVING AGREEMENTS WITH NEW ACTON MOBILE INDUSTRIES D/B/A ACTON MOBILE FOR THE LEASE OF TEMPORARY BUILDINGS AT THE NORTH PALM BEACH COUNTRY CLUB AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE ALL REQUIRED DOCUMENTS; WAIVING THE COMPETITIVE BIDDING REQUIREMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua discussed the temporary buildings required to continue golf, pool, and food and beverage operations during construction of the new clubhouse. Mrs. Janjua reported the lowest quote was received from Acton Mobile.

Discussion ensued regarding the food and beverage component. Mr. Huff clarified that one building would be used to seat restaurant patrons and the vendor would provide the kitchen trailer. Discussion took place concerning the length of the lease and cost to extend it past 16 months.

Thereafter, the motion to adopt Resolution 2017-18 passed with all present voting aye.

RESOLUTION 2017-19 – PORTABLE RESTROOM TRAILER PURCHASE

A motion was made by Councilmember Mullinix and seconded by Councilmember Gebbia to adopt Resolution 2017-19 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, APPROVING THE PURCHASE OF A PORTABLE RESTROOM TRAILER FOR GOLF, POOL AND FOOD AND BEVERAGE OPERATIONS AT THE NORTH PALM BEACH COUNTRY CLUB FROM KUNTRY KUSTOM RV, LLC D/B/A RICH SPECIALTY TRAILERS AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE ALL REQUIRED DOCUMENTS; WAIVING THE COMPETITIVE BIDDING REQUIREMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua reported that upon completion of the clubhouse project, the portable restroom trailer would be used for Village special events.

Purchasing Manager Sharon Swan reported it would take approximately six weeks to have the trailer built and delivered. Discussion ensued regarding maintenance.

Thereafter, the motion to adopt Resolution 2017-19 passed with all present voting aye.

RESOLUTION 2017-20 – PORTABLE SHOWER TRAILER PURCHASE

A motion was made by Councilmember Mullinix and seconded by Councilmember Gebbia to adopt Resolution 2017-20 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, APPROVING THE PURCHASE OF A PORTABLE SHOWER TRAILER FOR POOL OPERATIONS AT THE NORTH PALM BEACH COUNTRY CLUB FROM KUNTRY KUSTOM RV, LLC D/B/A RICH SPECIALTY TRAILERS AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE ALL REQUIRED DOCUMENTS; WAIVING THE COMPETITIVE BIDDING REQUIREMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua advised that temporary showers would be needed to support the continuation of pool operations during construction of the new clubhouse. Purchasing Manager Sharon Swan reported that purchasing the shower unit was more cost effective than a long-term rental, and stated the unit would be sold upon completion of the project.

Thereafter, the motion to adopt Resolution 2017-20 passed unanimously.

NORTHLAKE STORAGE PUD AMENDMENT – TABLED

A motion was made by Councilmember Mullinix and seconded by Councilmember Gebbia to adopt a proposed resolution entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA APPROVING A MINOR AMENDMENT TO THE NORTHLAKE STORAGE COMMERCIAL PLANNED UNIT DEVELOPMENT TO AMEND THE SITE PLAN TO DEPICT THE LOCATION OF THE SELF-STORAGE WALL SIGN AND MODIFY THE LOCATION OF THE MONUMENT SIGN AND AMEND THE MASTER SIGN CONCEPT TO INCLUDE BRANDED SIGNAGE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua related that a tenant for the self-storage building had not been identified when the Northlake Storage Commercial Planned Unit Development (CPUD) was approved in 2015; however, the design guidelines for the monument sign on the site plan were intended to be complimentary to the existing and approved signage for the Flagler Bank building and the self-storage building design. Mrs. Janjua reported the applicant, Elro Signs, on behalf of CubeSmart, requested the CPUD be amended to identify the location of the wall sign and previously approved monument sign, and to modify the Master Sign Concept to allow CubeSmart's corporate branding. Village Planner Erin Sita gave a presentation on the amendment and reviewed recommended conditions for the signage.

Orlando Vilas, representing CubeSmart, agreed to the recommended conditions.

Discussion was held regarding the proposed signage and the CPUD. Mr. Rubin advised that minor modifications do not require Planning Commission review and approval.

Mayor Norris arrived at the meeting at 8:25 p.m. Vice Mayor Bush passed the gavel to Mayor Norris.

A motion was made by Vice Mayor Bush and seconded by Councilmember Mullinix to table the resolution and send this item to the Planning Commission for review.

Thereafter, the motion to table passed 3 – 1, with Mayor Norris, Vice Mayor Bush, and Councilmember Mullinix in favor and Councilmember Gebbia opposed.

VILLAGE COUNCIL MATTERS/REPORTS

Vice Mayor Bush introduced newly-hired Village Manager, Andy Lukasik. Mr. Lukasik reported his last day with the Town of Jupiter would be March 18, 2017.

Councilmember Gebbia reported on a proposed County ordinance regarding the PACE program.

Councilmember Gebbia discussed items related to the Palm Beach County League of Cities strategic plan and legislative priorities.

Special Projects Manager Chuck Huff reported on the condition of the king pile and seawall at Lakeside Park.

Councilmember Mullinix and Vice Mayor Bush each reported discussions with Palm Beach Gardens regarding North County Park. Councilmember Mullinix requested Village staff coordinate a date for Palm Beach Gardens and Palm Beach County to address the Council regarding this matter.

Discussion took place concerning the county's authority to impose affordable housing projects on municipalities. Village Planner Erin Sita explained the development process for workforce housing.

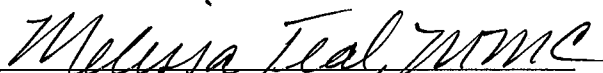
VILLAGE MANAGER MATTERS

Mrs. Janjua reviewed an additional financing option for the taxable portion of the loan for the Country Club project. Mrs. Janjua stated financing could be spread over seven years versus six years, which would reduce the annual debt service, but increase the total cost of the loan. After discussion, Council consensus was in favor of the seven year financing option.

Mrs. Janjua gave an update on regulations governing parking of boats and recreational vehicles, which were scheduled to take effect on March 8, 2017, six months from the date of final adoption of Ordinance 2016-07. Mrs. Janjua noted new code provisions were added including a Village registration process and a special exception process for those not meeting maximum length and height requirements. Mr. Rubin and Community Development Director Denise Malone reviewed an overview of the proposed approach for implementing these provisions. Mrs. Malone and Mr. Rubin estimated a 60-90 day rollout period would be needed to inform the public, provide for registration, implement the special exception process, and establish a process for residents who assert a vested right to maintain their boat or RV in its current location.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 9:00 p.m.


Melissa Teal, MMC, Village Clerk