MINUTES OF THE REGULAR SESSION
VILLAGE COUNCIL OF NORTH PALM BEACH, FLORIDA
FEBRUARY 9, 2017

Present:

David B. Norris, Mayor
Doug Bush, Vice Mayor
Darryl C. Aubrey, Sc.D., President Pro Tem
Robert A. Gebbia, Councilmember
Mark Mullinix, Councilmember
Samia Janjua, Interim Village Manager
Leonard Rubin, Village Attorney
Melissa Teal, Village Clerk

ROLL CALL

Mayor Norris called the meeting to order at 7:30 p.m. All members of Council were present. All members of staff were present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilmember Gebbia gave the invocation and Councilmember Mullinix led the public in the Pledge of Allegiance.

RESOLUTION – VILLAGE MANAGER EMPLOYMENT AGREEMENT – REMOVED

Mayor Norris announced that item 6E4 had been removed from the agenda.

APPROVAL OF MINUTES

The Minutes of the Regular Session held January 26, 2017 and Minutes of the Special Session held January 28, 2017 were approved as written.

STATEMENTS FROM THE PUBLIC

Tommy Gallagher, Troop 155 Eagle Scout Candidate, addressed the Council regarding his Eagle project to erect a total of six bat houses in Village parks – three in Anchorage Park and three on the Community Center grounds. Council consensus was in support of the project. A motion was made by Vice Mayor Bush and seconded by President Pro Tem Aubrey to contribute $250.00 from the Village Council budget toward the purchase of supplies to construct the bat houses. Thereafter, the motion passed unanimously.

PUBLIC HEARING AND SECOND READING OF ORDINANCE 2017-04 – WATER CLUB PUD AMENDMENT

A motion was made by Councilmember Mullinix and seconded by President Pro Tem Aubrey to adopt and enact on second reading Ordinance 2017-04 entitled:

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, AMENDING THE WATER CLUB RESIDENTIAL PLANNED UNIT DEVELOPMENT AS APPROVED BY ORDINANCE NO. 2016-03 TO MODIFY THE PLATTING CONDITION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Norris opened the public hearing. There were no comments from the public. Mayor Norris closed the public hearing.

Thereafter, the motion to adopt and enact Ordinance 2017-04 on second reading passed unanimously.

FIRST READING OF ORDINANCE 2017-05 – GENERAL FUND BUDGET AMENDMENT

A motion was made by President Pro Tem Aubrey and seconded by Councilmember Mullinix to adopt on first reading Ordinance 2017-05 entitled:

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, AMENDING THE ADOPTED GENERAL FUND BUDGET FOR FISCAL YEAR 2016-2017 TO TRANSFER $400,000.00 FROM THE UNASSIGNED FUND BALANCE TO FUND THE TEMPORARY FACILITIES AT THE NORTH PALM BEACH COUNTRY CLUB AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE BUDGET AMENDMENT ON BEHALF OF THE VILLAGE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua noted the need to provide for temporary facilities at the North Palm Beach Country Club during construction of the new clubhouse. Mrs. Janjua advised that because loan proceeds are not yet available, the General Fund Unassigned Fund Balance would be used to fund the temporary facilities.

Thereafter, the motion to adopt Ordinance 2017-05 on first reading passed unanimously.

CONSENT AGENDA APPROVED

Councilmember Gebbia moved to approve the consent agenda. President Pro Tem Aubrey seconded the motion, which passed unanimously. The following items were approved:

Receive for file Minutes of the Zoning Board of Adjustment meeting held 11/30/16

Receive for file Minutes of the Golf Advisory Board meeting held 1/23/17

Receive for file Minutes of the Library Advisory Board meeting held 1/24/17

RESOLUTION 2017-11 – SEACOAST UTILITY AUTHORITY EASEMENT

A motion was made by Councilmember Mullinix and seconded by Vice Mayor Bush to adopt Resolution 2017-11 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, APPROVING A UTILITY EASEMENT IN FAVOR OF SEACOAST UTILITY AUTHORITY OVER A PORTION OF THE NORTH PALM BEACH GOLF COURSE AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE EASEMENT ON BEHALF OF THE VILLAGE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua reported Seacoast Utility Authority (SUA) requested a utility easement over a portion of the North Palm Beach Country Club golf course in order to install a water main loop in its distribution system. Mrs. Janjua advised that in addition to the benefit to Village residents living adjacent to the golf course, SUA agreed to provide a connection point on the new main that would allow the Village to obtain water service for its temporary clubhouse facilities.

Thereafter, the motion to adopt Resolution 2017-11 passed unanimously.

RESOLUTION 2017-12 – SANITATION TRUCK SURPLUS

A motion was made by President Pro Tem Aubrey and seconded by Vice Mayor Bush to adopt Resolution 2017-12 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, DECLARING ONE FREIGHTLINER SANITATION TRUCK AS SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Thereafter, the motion to adopt Resolution 2017-12 passed unanimously.

RESOLUTION 2017-13 – PRECISION LANDSCAPE COMPANY, INC. PURCHASE ORDER

A motion was made by Councilmember Mullinix and seconded by President Pro Tem Aubrey to adopt Resolution 2017-13 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA APPROVING A BLANKET PURCHASE ORDER FOR THE PUBLIC WORKS DEPARTMENT WITH PRECISION LANDSCAPE COMPANY, INC. FOR LANDSCAPE MATERIAL AND SERVICES IN AN AMOUNT NOT TO EXCEED $40,000; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua explained Precision Landscape had provided landscape services over and above its existing contracts and the Public Works Department anticipated that additional services would be needed during fiscal year 2017. Council requested a list of the projects to be completed.

Thereafter, the motion to adopt Resolution 2017-13 passed unanimously.

RESOLUTION 2017-14 – ANCHORAGE PARK RECREATIONAL TRAILS PROJECT

A motion was made by Councilmember Mullinix and seconded by President Pro Tem Aubrey to adopt Resolution 2017-14 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA APPROVING A CONTRACT AWARD TO M & M ASPHALT MAINTENANCE, INC. D/B/A ALL COUNTY PAVING FOR PATHWAY CONSTRUCTION SERVICES AT ANCHORAGE PARK PURSUANT TO PRICING ESTABLISHED IN AN EXISTING CONTRACT FOR GENERAL ROADWAY AND MISCELLANEOUS CONSTRUCTION WITH THE CITY OF WEST PALM BEACH AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE CONTRACT ON BEHALF OF THE VILLAGE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Janjua reported the Recreational Trails Program grant requires all work to be completed by March 8, 2017.

Thereafter, the motion to adopt Resolution 2017-14 passed unanimously.

VILLAGE COUNCIL MATTERS/REPORTS

Councilmember Mullinix commented on the poor condition of the king pile at Lakeside Park.

Councilmember Mullinix requested a letter be sent to Commissioner Valeche regarding the Central Boulevard parcel designated for a county park. It was suggested that representatives from the City of Palm Beach Gardens and Palm Beach County be invited to attend an upcoming Council meeting.

Councilmember Mullinix commented on the selection of Andy Lukasik as the new Village Manager.

Councilman Gebbia suggested that the Community Development Department and the Public Works Department conduct a joint survey of the Village in order to compile a list of items needing attention, including but not limited to items such as street lights.

VILLAGE MANAGER MATTERS

Discussion was held regarding the temporary facilities (bathrooms, offices, showers) to be utilized at the North Palm Beach Country Club during construction of the new clubhouse. Mrs. Janjua noted the time required to complete the bidding process and the need to have the facilities in place in accordance with the project schedule. Mrs. Janjua reported staff had obtained multiple quotes for portable bathrooms, temporary buildings, and a shower trailer and requested that Council waive the competitive bidding requirement and accept written quotes. Mr. Rubin stated that subject to Council direction, contracts for temporary facilities (based on the quotes received) could be placed on the next agenda, or staff would put the items out for bid. Mrs. Janjua detailed the costs for the bathrooms, offices, and showers, and estimated the total for all three at $126,000.00. By consensus, the Council agreed to waive the purchasing regulations and directed staff to place contracts for the temporary facilities on the next agenda.

Mrs. Janjua asked Council to provide comments on the draft Request for Proposals for the construction manager position.

The Council thanked Mrs. Janjua for her service as Interim Village Manager.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:24 p.m.

Melissa Teal, MMC

Melissa Teal, MMC, Village Clerk