

VILLAGE OF NORTH PALM BEACH

GOLF ADVISORY BOARD

MINUTES of January 22, 2018

I. CALL TO ORDER

- A. The meeting was called to order by Vice Chairman Rich Pizzolato at 6:10 p.m. Chairman Steve Mathison arrived shortly thereafter.

II. ROLL CALL

A. Present:

Absent:

Stephen Mathison – Chairman

Rich Pizzolato – Vice Chairman

Lois Gruen – Member

Curtis Witters – Member

David Talley – Member

Jeff Irish – First Alternate X

Jeff Egizio – Second Alternate X

B. Staff Members Present:

Andy Lukasik, Village Manager did not attend.

Casey Mitchell, Director of Golf Operations

Lenore Dingle, Membership Relations Coordinator

C. Council Members Present:

Robert Gebbia

D. Public Present:

Deborah Searcy

III. APPROVAL OF MEETING MINUTES

A. Minutes of the December 18, 2017 GAB Meeting were approved 5-0.

IV. ADMINISTRATIVE REPORTS

A. Village Manager. The Village Manager's Report dated January 12, 2018 was delivered by Casey Mitchell. A Copy is attached.

B. Golf Report. Casey Mitchell, Director of Golf, did not submit a written report; instead providing an oral summary.

V. DISCUSSION TOPICS

Lenore Dingle, Membership Relations Coordinator, spoke about the number of current memberships and told the Board that she had been marketing the Club at the Water Club Condominium and that the residents there expressed interest in the Club for golf, tennis, and social activities.

Casey Mitchell told the Board that five qualified contractors had responded to the RFP for the course renovations and that a committee is reviewing the proposals on January 31<sup>st</sup>, in order to make recommendations to the Village Council.

Ms. Mitchell asked the Board to review the current Rules and Regulations of the Club in order to update them and recommend appropriate revisions to the Council.

One issue that needs study is the policy of the Club concerning booking tee times for groups. Ms. Mitchell explained that several groups that play one or more times per week are competing for prime tee times, with both members and nonmembers seeking individual tee times. She asked that the Board help create a policy for the Club regarding such group bookings and told the Board that members of all of the

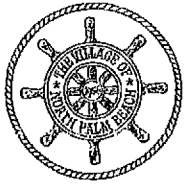
existing groups were invited to attend the next GAB meeting, in order to participate in the discussion of this topic.

VI. ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

The next meeting will be February 26, 2018.

Minutes by Curtis L. Witters, Secretary.



# MEMORANDUM

Andrew Lukasik  
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*The Village of*  
NORTH PALM BEACH  
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**DATE:** January 12, 2018  
**TO:** North Palm Beach Golf Advisory Board  
**FROM:** Andrew Lukasik, Village Manager  
**SUBJECT:** North Palm Beach Country Club – Monthly Golf Financials / December 2017

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The North Palm Beach Country Club “Monthly Golf Financials” are broken into three primary categories, Memberships, Greens Fees, and Cart Rentals. The attached reports capture up to date statistical data for all three categories. Additionally, the Clubs’ Revenue over Expense report has been included for your review.

- The Unrestricted Fund balance as of September 30, 2016 is \$418,726. *(Note: The actual balance for FY17 will be available upon completion of the Village’s annual audit in early 2018).*
- 168 Memberships *(this includes 14 Junior Memberships)* have been sold thus far in FY2018.
- The 3rd month in this Fiscal Year (December) was 267 rounds more than our 3,160 projected rounds of play (3,427 rounds) with 10 unplayable hours being adversely impacted by inclement weather affecting the Country Club revenues.
- Non-member play YTD accounts for 58% of all rounds played.
- As of December 31st, Driving Range proceeds for FY2018 are \$72,305 compared to \$74,897 in December 2016.

The **DECEMBER 2017** “Country Club” overall [preliminary] financials indicate that the **CLUB** revenues exceeded expenses by \$338,911.