

**VILLAGE OF NORTH PALM BEACH
PLANNING COMMISSION
REGULAR MEETING MINUTES
TUESDAY, JANUARY 10, 2017**

Present: Cory Cross, Chair
Benjamin Schreier, Member
Thomas Hogarth, Member
Jake Furlott, Member
Jeffrey Holst, 1st Alternate
Donna Wagner, 2nd Alternate

Denise Malone, Community Development Director
Erin Sita, Village Planner
Len Rubin, Village Attorney
Sharon Swan, Village Purchasing Manager

Not Present: Donald Solodar, Vice Chair

Council Member: Mark Mullinix, Councilmember

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CALL TO ORDER

Chair Cross called the meeting to order at 6:30 P.M.

ROLL CALL

All members of the Planning Commission were present, except Mr. Solodar.

APPROVAL OF MINUTES

The Minutes of the December 6, 2016 Regular Meeting were approved as written.

There was no Ex Parte Communications declared by the Board.

CERTIFICATE OF APPROPRIATENESS

There are no Certificates of Appropriateness to come before the Planning Commission.

WORKSHOP - UPDATE ON NEW VILLAGE STREET SIGNS

Sharon Swan, CPM, Village Purchasing Manager, provided a presentation of the history and process of replacing the Village Street Signs:

In 2011 the Village installed new street signs provided by Baron Signs. The signs are faded and need to be repaired/replaced. A Request for Proposals with specifications to remove the coating from the blades and recoat them with a reflective 3M sign product was sent out. No vendors were able to provide that solution due to the type of blades that were used. One vendor, National Traffic Signs, Inc., provided a possible solution, which has been used for other customers, to print the street names on .080 Ga Aluminum. A sample of the

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product was received and will be used for two street signs. Public Works will install these on the blades, two per blade. The plan is to then take them to Council for a decision on whether to proceed.

The Planning Commission discussed their concerns with Ms. Swan, such as why did the signs fail, the number of current signs that need repair or replacement, the type of warranty on the product, having Village staff installing the product versus having the company provide installation, the length of time installation would take for each sign, and the type of washer to be used. The Planning Commission, overall, is satisfied with the product.

ADMINISTRATIVE MATTERS

Staff Updates:

Erin Sita was introduced as the new Village Planner.

Mrs. Malone advised that at the upcoming Village Council meeting, the progress of the Land Development Regulations will be Workshopped. Dana Little will also be present.

Commission Member Comments:

There were no comments from the Commission Members.

ADJOURNMENT

With there being no further business to come before the Board, the meeting adjourned at 7:10 P.M.

Minutes typed by Jane Lerner